**OFFICE OF THE GOVT. ISLAMIA HIGH SCHOOL SIRANWALI (DASKA)**

No. Date

**SUBJECT: LIBERARY INCHARGE**

With reference to the subject cited above **Muhammad Luqman SST** is assigned the additional duty as incharge of library of the school with immediate effect.

**Aims and Objectives**

* To maintain the stock register and the record of books issued to students

No & Date Even:

C. C.

1. DEO (SE) Sialkot with the request that the concerned teacher is responsible for mentioned duty.
2. Concerned teachers.
3. Office file.